



Kenwood Elementary School
"Help Us Grow"
HUG-PTA
General Membership Meeting Minutes
Wednesday, March 2, 2016
6:45 p.m.

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|------------|-------------------|----------------------|---------------|
| Attendees: | Caroline Boggis | Danielle Johnston | Kevin Turner |
| | Tracey Brown | Danielle Maliszewski | Mindy Whims |
| | Christina Engel | Erin Michalak | Cindy Wyckoff |
| | Breanne Hill-Wood | Angela Mikula | |
| | Andrea Hodges | Ken Schofield | |
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1. Welcome (Cindy Wyckoff)
2. Christmas In Clawson (Andrea Hodges)
 - \$1,500 was reserved to purchase a banner to span 14 Mile Road, a sno-cone maker and a cotton candy maker. The two machines are expected to be available to all Clawson PTA/PTO's for other events.
 - A Volunteer Organizer from Kenwood must be on-site both Friday and Saturday.
 - Breanne Hill-Wood and Mindy Whims and volunteered to take this responsibility – Thank you!!
 - Ideas were shared regarding including children's artwork at the show.
3. Approval of Meeting Minutes (Christina Engel)
 - February 2016 Meeting Minutes
 - Motion by Ken Schofield made to approve February 2016 Minutes.
 - Motion seconded by Tracey Brown.
 - Minutes approved, as written.
4. Board of Education Report (Kevin Turner)
 - Nothing to report.
 - Enrollment is down across the State of Michigan.
 - Next Board Meeting is March 21, 2016. Ken Schofield will be presenting about hosting High School exchange students.
5. Principal's Report (Dr. Ken Schofield)
 - Reading Month
 - Chapter 1 of *Mr. Popper's Penguins* was read to all students on March 1. All students and staff have a copy of the book. Donations of over \$300 were received for the books from families.
 - Reading Month will conclude with an Ice Cream Social and showing of the *Mr. Popper's Penguins* movie on Thursday, March 31.

- Kindergarten Registration begin tomorrow 3/3/16.
 - No School on Election Day -- Everyone should have received a robo-call regarding no school on Tuesday, March 8 for Election Day.
 - M-Step Testing Dates
 - April 11 - 5th Grade
 - April 20 - Third Grade
 - May 9 - Fourth Grade
6. Teacher Liaison's Report (Erin Michalak)
- Thanks for the Dance!
7. Treasurer's Report (Danielle Maliszewski)
- February 2016 Treasurer's Report
 - Motion made by Ken Schofield to approve the February 2016 report
 - Motion seconded by Erin Michalak
 - Report approved, as written
 - Discussion to increase the Entertainment Nights budget by \$50
 - Motion made by Angela Mikula to approve the increase.
 - Motion seconded by Ken Schofield.
 - Motion approved.
 - Discussion to add transfer of \$2,500 to HUG-PTO to the 2015-16 PTA Budget
 - Motion made by Ken Schofield to approve the addition.
 - Motion seconded by Erin Michalak.
 - Motion approved.
 - Yo-Yo Sales from The NED Assembly – Dr. Schofield has the invoice and costs will be included in next month's report.
8. President's Report (Cindy Wyckoff)
- PTO Transition
 - The PTA Executive Board met with two representatives from Michigan PTA on March 3, 2016.
 - We must complete a form to formalize our request to disband from the Michigan PTA.
 - There must be an audit of the HUG-PTA financial records.
 - The HUG-PTA must file its Annual Tax Return (Form 990) prior to the request to disband.

- Motion to Disband from the Michigan PTA
 - A Motion to Disband Kenwood HUG-PTA was made by Angela Mikula.
 - Motion seconded by Ken Schofield.
 - “All in Favor” vote by general membership.
 - All in favor.
 - No opposed.
 - Motion carried unanimously.
- 2016-2017 PTO Board Members
 - Nominations being accepted now.
 - Election to take place at May 4, 2016 meeting.
- A budget for the PTO needs to be drafted to finish the year.

9. “Committee” Reports (Cindy Wyckoff)

- Art to Remember (Mrs. Havers)
 - Projects have already been started
- Book Fair (Caroline Boggis)
 - March 16-17 - Students will make Wish Lists
 - March 18 - Open to Parents
 - March 21-24 - Open to Students and during Conferences
- Bowling Fundraiser – Strike it Big! for Kenwood Kids –
www.hugpto.org/bowling
 - May 6, 2016 at Bowl One Lanes in Troy.
 - All ages welcome this year!
 - Letters were sent to over 600 businesses requesting sponsorships and/or donations.
 - We already have 4 sponsors and 7 donors.
 - Bowling is limited to 120 people.
 - There will be a Michigan Beer Barrel raffle again
- Box Tops
 - We were just shy of earning \$1,000.
 - Sending in Spring submittal on February 29.
 - Labels for Education program is ending – send in the labels you have as soon as possible.
- Fall Festival – Parent/Teacher Coordinators needed!
- Family Dance
 - The dance was very well attended!
 - Thanks to Kenwood Dad Garret Urbaniak for DJing!
- Scrip (Tracey Brown)
 - A Scrip order will be done before Spring Break.

- www.shopwithscrip.com – Kenwood Enrollment Code:
A7FAE9E421L44 or order via the “hard” form that is sent home.

- Teacher Appreciation Week -- May 2-6

10. Questions & Answers and Comments & Suggestions

11. Next Meeting – Wednesday, April 13, 2016 at 6:30 pm in Room 108

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Search for “Kenwood HUG PTO”

Find us online!
www.hugpto.org

Email: hugpto@gmail.com

Join us online for up-to-date important information and important events
happening at Kenwood and in our community!