



Kenwood Elementary School
"Help Us Grow"
HUG-PTA
General Membership Meeting Minutes
Wednesday, January 6, 2016
6:30 p.m.

DRAFT

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|------------|-----------------|----------------------|-----------------|
| Attendees: | Jadelyn Bailey | Jen Imm | Matt Provost |
| | Tracey Brown | Danielle Maliszewski | Ken Schofield |
| | Katie Buchler | Erin Michalak | Jenny Smolinski |
| | Christina Engel | Angela Mikula | Shannon Werenka |
| | Shannon Gougeon | Claire Prost | Cindy Wyckoff |
| | Angela Hamilton | | |

1. Welcome (Cindy Wyckoff)
2. Special Guest: Jadelyn Bailey, Friends of the Clawson Public Library
 - Meetings are the 1st Monday of every month and last about 30 minutes
 - All fundraising supports free library programs and library needs not in the City's budget, including computers and software
 - Fundraising involves selling t-shirts, mugs and bags, as well as used book sales
 - Volunteers are always needed
 - Families are welcome, as well as any individuals over age 12
 - Volunteer activities include dusting the bookshelves, manning sales and helping with other library events.
 - For more information call the library or send an email to clawsonlibraryfriends@gmail.com
3. Clawson Middle School "Meet & Greet" (Matthew Provost)
 - This is a special project developed by Matt Provost as part of his internship at CMS
 - The event will be Wed., January 27 from 6:30-7:30pm and is open to 3rd-5th graders and their parents
 - This event has been created to introduce elementary students and parents to what CMS has to offer
 - CMS students and teachers will be on hand to answer questions
4. Approval of Meeting Minutes (Christina Engel)
 - November 2015 Meeting Minutes
 - Motion by Ken Schofield made to approve November 2015 Minutes
 - Motion seconded by Erin Michalak
 - Minutes approved, as written

5. Principal's Report (Dr. Ken Schofield)

- Pennies for Patients to benefit the Leukemia and Lymphoma Society will begin 1/11/16 and continue through 1/25/16
- Staff is working on a theme for Reading Month
- There is an Internet Safety presentation at Schalm on Jan. 21
- Enrolment for Schools of Choice for second semester is open 1/18-1/29
- The NED Show will be our January assembly -- a character building program with the theme "Never Give Up" using yo-yos to enhance the messaging
 - Yo-yos and accessories will be available for purchase in the office during the week after the show
 - Proceeds go to "pay it forward" for the next school to have it "free" of charge, just as the program was for us
- There is still a cart of books in the hallway that are free for families to take

6. Teacher Liaison's Report (Erin Michalak)

- Thank you for having the Holiday Shop
 - Kids loved it
 - Teachers liked that it was just before vacation
- Thank you for the new fridge for the Teacher's Lounge

7. Treasurer's Report (Danielle Maliszewski)

- November 2015 Treasurer's Report
 - Motion made by Ken Schofield to approve the November 2015 Report
 - Motion seconded by Erin Michalak
 - Report approved, as written

8. President's Report (Cindy Wyckoff)

- PTO Transition
 - PTA Executive Board needs to meet with a representative from Michigan PTA
 - We must give 30 days written notice before voting to dissolve the PTA
 - Post-Meeting Note: Meeting scheduled for 3/2/2016
 - Vote on Bylaws to be held during February meeting
 - We will need to carry our own liability insurance which is expected to run approximately \$500/year -- we might be able to take advantage of a group rate
 - We intend to open a bank account as a PTO as soon as possible

9. "Committee" Reports (Cindy Wyckoff)

- Art to Remember (Mrs. Havers)
 - Projects have already been started

- Book Fair (Caroline Boggis)
 - Week of March 21 to coincide with conferences
- Box Tops
 - Spring due date is 3/1
- Christmas in Clawson (November)
 - We need two parent coordinators on Friday evening and all day Saturday
- Cultural Enrichment
 - February assembly will be Polynesian Dancers
 - They will be teaching the kids the Polynesian dances and cultural highlights of the region
- Family Dance
 - Scheduled for Friday 2/5/16, Luau theme
 - Kenwood Parent, Mr. Urbaniak, will be the DJ, charging \$100
 - Bake sale/snack/beverage contributions needed
- Holiday Shop will be the week of December 14.
 - Went well, almost all students were able to shop
 - A small profit from the extra items from the Fun Fair made it possible for us to allow kids who could not afford to shop have a chance to buy gifts
 - Reading Buddies were used to help the Kindergarteners shop
- Popcorn Sales
 - Next sale is in January 8
- Triple Thread
 - There has been a change of owners and an online storefront is taking longer than hoped
 - We will have 3 different Logo options and a good assortment of items available for our next order
 - Some logos will be available in embroidery for hats and polo shirts
- Dine to Donate – Shield's will be contacted for our next dining fundraiser

10. Questions & Answers and Comments & Suggestions

- Parent Suggestion: Skate World night in Troy
- Remember to download and use the Shoparoo App. It is another way to get free money for our school
- Three parents have volunteered to take over the 5th Grade Picnic next year, and two parents have volunteered to take on the Fun Run

11. Next Meeting – Wednesday, February 3, 2016 at 6:30 p.m.