



Kenwood Elementary School
"Help Us Grow"
HUG-PTA
General Membership Meeting Minutes
Wednesday, November 4, 2015
6:30 p.m.

DRAFT

Attendees:	Tracey Brown	Jenna Klar	Claire Prost
	Katie Buchler	Angela Majka	Ken Schofield
	Christina Engel	Danielle Maliszewski	Jenny Smolinski
	Angela Hamilton	Erin Michalak	Mindy Whims
	Breanne Hill-Wood	Angela Mikula	Cindy Wyckoff
	Danielle Johnston		

1. Welcome (Cindy Wyckoff)
2. Approval of Meeting Minutes (Christina Engel)
 - October 2015 Meeting Minutes
 - Motion by Ken Schofield made to approve October 2015 Minutes
 - Motion seconded by Katie Buchler
 - Minutes approved, as written
3. Principal's Report (Dr. Ken Schofield)
 - The Clawson High School will be reading with the 1st Graders on 11/12/15
 - 5th Grade Camp will be May 23-25, 2016; Cookie Dough Fundraising sales have begun
 - Christmas in Clawson is Saturday, 11/14/15
 - Thanksgiving Break is a half-day on Tuesday, 11/24/15, and no school Wednesday to Friday, 11/25-11/27/15
 - Parent - Teacher Conferences are Wednesday December 9 in the evening and Thursday, December 10 after the half day
 - Kenwood has received grant money totaling about \$11,500. The money must be funneled through the PTA due to how the check was written; It will be given back to Kenwood Elementary in a lump sum to be distributed as requested in the grant
4. Teacher Liaison's Report (Erin Michalak)
 - Teachers are happy about the new fencing and gates for the playground

5. Treasurer's Report (Danielle Maliszewski)

- October 2015 Treasurer's Report
 - Motion made by Ken Schofield to approve the October 2015 report
 - Motion seconded by Claire Prost
 - Report approved, as written
- Field Trips - Transportation
 - Discussion on increasing the budget to \$3,000 due to increasing costs.
 - Motion made by Claire Prost to approve increase
 - Motion seconded by Angela Mikula
 - Motion approved
- Field Day Shirts
 - A request was made to increase the budget for shirts to \$1,500 to allow for the purchasing of appx. 245 colored shirts with a special Kenwood logo to be used for Field Trips and Field Day; Shirts will be kept at school and a room volunteer will wash them after each use
 - Motion to approve the increase made by Erin Michalak
 - Motion seconded by Claire Prost
 - Motion approved

6. President's Report (Cindy Wyckoff)

- PTO Transition
 - Ken Schofield will send out a message to parents with a draft of the Bylaws to all parents before our January Meeting
 - Vote to be held during February Meeting

7. "Committee" Reports (Cindy Wyckoff)

- Art to Remember (Mrs. Havers)
 - A parent is needed to help with this project
- Book It (Tracey Brown)
 - Started in October and will continue through March
- Box Tops
 - We received a \$500 check from Box Tops for Education
- Cartridges for Kids
 - A new account was started at Staples; To donate your cartridges just use the office phone number (248-655-3838)
- Cultural Enrichment
 - Red Wings Assembly scheduled for Thursday, November 19
 - A player is supposed to be coming

- Dine 2 Donate @ Granite City
 - Thursday, November 19 including lunch/carry-out/dine-in
 - Must have paper flyer or show on phone (www.hugpta.org/dine2donate)
 - Invite your friends on Facebook
- Family Movie Night
 - Friday, November 6 in conjunction with Book Fair Kick-off
 - The movie is "Inside Out"
 - Volunteers are still needed
 - Doors open @ 6:15pm, movie starts @ 6:45pm
- Holiday Shop will be the week of December 14
 - The shop will be held in Room 108
 - Hoping for longer blocks of time for the K and DK classes
 - Sign-up Genius to come
 - Expect set-up to be Thursday/Friday prior with shopping Monday through Wednesday (make-ups Thursday)
- Popcorn Sales
 - October sale brought in \$120
 - Next sale is in December
- Scrip (Tracey Brown)
 - Coming up again soon -- orders due November 16
- TwyFit has offered us a fundraising opportunity -- may be in January or February
- YoJo Frogurt Cafe Fundraiser
 - We have not received information on money earned
 - Post-Meeting Note: YoJo had \$300 in sales during our event and donated \$60 back to our HUG-PTA

8. Questions & Answers and Comments & Suggestions

- Tracy Brown suggested a box of toys and activities for babysitting
- Discussion about switching to Oldest/Only notes; Notes affecting all children will only go home with the Oldest or Only child in the family; Proposed start will be January 2016

9. Next Meeting – Wednesday, January 6, 2016 at 6:30 p.m. No December Meeting!

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<https://www.facebook.com/groups/hugpta/>

Find us online!
www.hugpta.org

Email: hugpta@gmail.com